

CURRICULUM VITAE

Introduction

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 Languages : Fluent in English and Nepali. Nationality: Nepalese.

Education Background

Master of Philosophy (M.Phil), (2015), Kathmandu University, Nepal.

Master of Arts (M.A.) Sociology (B.C. 2011), Tribhuvan University, Nepal

Bachelor of Education, (B.Ed.) (B.C. 2004) Tribhuvan University, Nepal

10+2 in Education, (B.C. 1999), Hetauda Campus, Makawanpur, Nepal

1. Professional Summary

Development and MEAL professional with over 16 years of progressive experience leading and supporting multi-sectoral development programs in Nepal. Extensive expertise in program management, strategic planning, Monitoring, Evaluation, Accountability, Research and Learning (MEAL), partnership management, proposal development, and organizational capacity strengthening. Proven track record of supporting donor-funded programs through project cycle management, theory of change development, results-based monitoring, research and evaluations, grant management, and evidence-based decision-making.

Experienced in working with international development organizations including UNICEF, USAID, FCDO, JICA, WaterAid, Plan International, Practical Action, and local NGOs. Strong ability to coordinate with government agencies, donors, implementing partners, and community stakeholders to deliver high-quality programs aligned with organizational strategies and donor requirements.

Skilled in proposal development, donor reporting, project monitoring, partner capacity strengthening, knowledge management, advocacy support, and organizational learning. Committed to promoting gender equality, social inclusion, child rights, accountability, and sustainable development outcomes through collaborative and participatory approaches.

2. Core Competencies

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| • Monitoring, Evaluation, Accountability and Learning (MEAL) Systems | • KoboToolbox, mWater, Solstice & Advanced Excel |
| • Grant and Partner Monitoring & Verification | • Stakeholder Coordination & Partnership Management |
| • Theory of Change & Performance Framework Design | • Multi-Country / Multi-Stakeholder Program Coordination |
| • Indicator Development & Results Measurement | • Team Leadership & Field Staff Supervision |
| • Field-Based Verification & Data Quality Assurance | • Donor Compliance & Performance Reporting |
| • Mixed-Methods Research & Evaluation | • Knowledge Management & Evidence Synthesis |
| • Outcome and Impact Assessments | • Gender Equality & Social Inclusion (GESI) Integration |
| • Risk-Based Monitoring Approaches | • Use of AI in Monitoring Evaluation Learning and Data Management. |
| • Adaptive Management & Learning Systems | |

3. Professional Experience

3.1 Joint Programme Monitoring & Evaluation Consultant (Part-time)–UNICEF Nepal, (July 2026 – Present). Programme Scale: USD 19.5 million over four years, involving 24 partners and 32 HR, 32 LGs-3 provinces.

- Leading Joint Programme Monitoring, Evaluation, and Research (MER) planning across four participating UN agencies, ensuring MER frameworks are embedded within annual and periodic workplans.
- Leading the planning, design, and implementation of the Joint Programme Endline Study, including methodology, sampling framework, data collection tools, and quality assurance.
- Maintaining and consolidating multi-agency data collection, verification, and reporting systems to generate reliable, standardized datasets across PUNOs.
- Serving as focal point for coordination with PUNOs and implementing partners, leading and facilitating the Joint M&E Working Group and Technical Working Group meetings with donor partners.
- Preparing progress, analytical, and results reports, and supporting corporate and donor reporting requirements, including OPSYS updates with verified programme results data.
- Leading joint learning events, knowledge management, and evidence utilization, including systematic transfer of programme data, products, and documentation for institutional learning at programme handover.

3.2 MEAL Manager–REED Nepal (12 May 2025 to 30 June 2026).

Programme Scale: USD 1.5 million per year, involving 60 HR, 6 LGs-2 Provinces

- Supported organizational strategic planning, annual work planning, and monitoring of program performance against strategic objectives.
- Coordinated proposal development and donor reporting processes in collaboration with program and finance teams.
- Strengthened organizational accountability and safeguarding systems through effective monitoring and learning mechanisms.
- Designed and implemented organization-wide MEAL systems including logframes, indicator frameworks, and performance monitoring plans.
- Established standardized data collection, verification, and reporting systems ensuring data accuracy and integrity across programs.
- Led baseline, midline, and endline evaluations and supported evidence-based program improvements.
- Facilitated organizational learning processes, reflection workshops, and documentation of best practices.
- Ensured donor compliance and supported high-quality reporting aligned with project indicators and global standards.

3.3 MEL Manager, DAI/USAID Karnali Water Activity, July 2023 to June 2025.

Programme Scale: USD 24.79 million-five years, 20 partners, involving 70 HR, 29 LGs-3 provinces.

- Led design and implementation of MERL systems for a large-scale USAID-funded program, including performance monitoring frameworks, indicators, and theory of change development.
- Collaborated with local governments, service providers, and implementing partners to strengthen program implementation and performance monitoring.
- Facilitated evidence-based decision-making through regular review meetings, learning sessions, and adaptive management processes. Coordinated grant and partner monitoring processes, ensuring verification of reported outputs and milestone achievements across implementing partners.
- Supported development and implementation of grant verification protocols, including documentary evidence review, field verification visits, and triangulation of partner-reported data.

- Conducted verification of key output and selected outcome indicators across field sites to ensure data accuracy, consistency, and reliability.
- Established risk-based monitoring approaches by categorizing implementing partners based on performance and compliance risk levels to guide verification intensity.
- Supervised MEL team in conducting structured verification visits and coordinated quarterly performance review meetings to validate results before reporting to USAID.

3.4 Senior Program MEL Coordinator, WaterAid Nepal, Oct. 2015 to Jul. 2023. (Interim Manager-1 year)

Programmes: Hygiene & Health, Recovery and Resilient WASH, Policy & Advocacy, Rural and Urban WASH.

- Provided strategic leadership for national MEAL systems supporting multi-sector WASH, health, and education programs funded by FCDO, USAID, and other donors.
- Supported development and implementation of country strategies, plans & performance monitoring frameworks.
- Coordinated with government agencies, donor representatives, and implementing partners to strengthen program quality and accountability.
- Led organizational learning processes and facilitated strategic reviews to improve program effectiveness.
- Designed and implemented partner monitoring and verification systems for NGOs, government-supported programs, and local implementing partners.
- Supported grant performance monitoring of implementing partners, including review of progress reports, supporting documentation, and field verification of reported results.
- Established data verification and validation systems ensuring consistency between field data, partner reports, and central monitoring databases.
- Conducted routine verification visits to partner sites to validate service delivery outputs, infrastructure completion, and community-level results.
- Facilitated quarterly and annual performance validation workshops, ensuring all reported achievements were reviewed and confirmed before donor submission.

3.5 Senior Monitoring & Result Chain Officer, Practical Action Nepal, Aug. 2013 to Sept. 2015.

Programmes: SAMARTH, Flood Resilient, SWASTHA.

- Developed and implemented results chains, monitoring frameworks, and evaluation plans for development programs.
- Supported monitoring of partner organizations and ensured compliance with performance indicators.
- Led data analysis and reporting for quarterly and annual program reviews.
- Facilitated capacity building of partners and staff on MEAL systems and reporting.
- Contributed to program quality assurance and learning processes.

3.6 National Programme Officer, JICA Nepal Office, February 2013-July 2013.

Programmes: Education and Health.

- Supported cooperation strategy development and coordination with government and development partners.
- Assisted in project monitoring and evaluation activities, including ex-post evaluation data collection.
- Coordinated deployment and monitoring of international volunteers in local institutions.
- Supported program reporting and stakeholder engagement activities.

3.7 PMEL Coordinator, KIRDARC Nepal, March 2010-Feb 2013. Key Achievements:

Programmes: Education, Health, Good Governance & Accountability, Livelihood, DRR & Climate Change & GEDSI.

- Led planning, monitoring, and evaluation functions across multiple programs.
- Developed and implemented MEAL frameworks aligned with organizational strategy.
- Conducted capacity building for staff and partners on MEAL tools and reporting systems.
- Strengthened results-based planning, monitoring, and reporting systems.
- Supported donor reporting, proposal development, and knowledge management.

3.8 Development Coordinator, Plan Nepal, April 2006-March 2010

Programmes: Education, Child Health, Livelihood, Community Development.

- Coordinated implementation of education, health, livelihoods, and child rights programs at district level.
- Supported partner coordination and stakeholder engagement with government and local institutions.
- Contributed to monitoring and reporting of field-level program activities.
- Supported capacity building of field teams and community facilitators.

4. Major Engagement MEL Activities

- Evaluation of two Education Projects- REED Nepal, 2025 and 2026,
- DQA and Annual Monitoring Survey – USAID Karnali Water Activity (2024)
- Country Programme Evaluation – WaterAid Nepal (2022), National Evaluation Coordinator.
- Assessments and Evaluation over dozen projects – WaterAid Nepal (2015 to 2023)
- Evaluation of Inclusive Development of Children with Disabilities Project, HRDC Nepal, (2019)
- WASH Resilience Framework Development – WaterAid Nepal (2018)
- Community-Led Sanitation Study – Nepal (2009)

5. Trainings and Professional Development

- Generative AI Mastermind, from Outskill, 24-26 January, 2026.
- MEL 102 – Operationalizing MEL Systems, DAI (2024)
- mWater Administration Training, WaterAid India (2017)
- Donor Committee Enterprise Development (DCED) Results Measurement Training, & Seminar Bangkok (2014)
- Justice Based Approach, PMD Pro Training and PMER ToT, WaterAid, (2025-2023)
- Participatory M&E Training, ELD (2011)
- Human Rights Based Approach – Plan Nepal (2009)

6. Key Training & Workshops Facilitated

- Review and Planning Meeting, 2015 to 2026.
- Results-Based Monitoring & Evaluation – HRDC Nepal
- Planning, Monitoring & Evaluation – Caritas Nepal
- M&E Training – UMN
- Nepal Evaluation Society Trainings (2016–2026)

7. Professional Affiliations and Memberships

- Board Member, Asia Pacific Evaluation Association (APEA) – advocating for strengthened evaluation practice and use across the Asia-Pacific region.
- Treasurer and Life Member, Nepal Evaluation Society (NES) – contributing to evaluation governance, professional development, and the Community Ownership Group.

References

Available upon request.

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